

## JOB VACANCY ANNOUNCEMENT

**Position:** Project Manager, Mobilizing Maternal Health (MMH) Program  
**Location:** Shinyanga, Tanzania (May consider a flexible work schedule between Mwanza and Shinyanga)

### BACKGROUND

**History:** Touch Foundation Inc. was founded in 2004 to strengthen the health system in Tanzania. Touch has supported the training of over 3,700 healthcare workers in Tanzania including 800 medical doctors, representing 14% of all doctors graduated in the country since 2008, as well as 1,900 other healthcare professionals such as nurses, lab technicians, and radiographers. Touch Foundation is a 501(c)3 organization and has earned four-stars from Charity Navigator, its highest rating, based on its efficient use of funds, commitment to transparency and organizational accountability.

**Mission:** Touch Foundation combines the best of private and public sector approaches and expertise to improve the health of Tanzanians by strengthening the health system. We focus our activities on two key elements of the health system: improving the quantity and quality of healthcare workers and enhancing healthcare delivery. Touch expands its impact by sharing the acquired knowledge with the local and international public health community.

**Position Summary:** We are seeking a Project Manager to play a key role in the implementation of Touch projects in Tanzania. In particular, the Project Manager will lead the on-the-ground implementation activities for the expansion of an Emergency Transportation System (EmTS) to the entire Shinyanga region of Tanzania. The EmTS is an innovative, cost-effective system that uses technology and private community drivers to transport mothers and newborns to health facilities when an emergency occurs, and has been developed and tested by Touch and other partners as part of the Mobilizing Maternal Health (MMH) program in Tanzania. The system has demonstrated to reduce maternal mortality by at least 27% during the testing phase. The Project Manager will take on substantial cross-functional responsibilities to meet strategic program objectives in collaboration with program leadership and senior management. The Project Manager will drive the development, management and implementation of the project, managing partners, setting milestones and ensuring completion, monitoring activities on the ground and reporting to senior management. He/she will work under the strategic direction of our Chief Program Officer and Executive Vice President, a former McKinsey Senior Engagement Manager, and supervision of Touch's Program Managers located in Tanzania.

### RESPONSIBILITIES AND DUTIES

1. Lead the full implementation of select projects and take full responsibility of project deliverables and milestones
2. Direct various activities related to the development of the Foundation's projects, working in collaboration with management, in-country leadership and program funders
3. Prepare, manage and monitor project budgets and implementation workplans in collaboration with program team and financial management

4. Own and manage relationships with project partners, including sub-contractors, vendors and other local and international partners, ensuring that they deliver on agreed upon objectives within time frame and budget
5. Collaborate with program team to undertake effective monitoring and evaluation of the projects
6. Conduct data analyses and prepare reports on project implementation progress and impact for management, donors or other stakeholders
7. Assist with compliance with USAID and other donor requirements, Government of Tanzania relevant regulations, and organizational policies and procedures
8. Maintain holistic and detailed understanding of project work as well as opportunities for expansion
9. Assist with preparation of funding proposals
10. Contribute to suite of communication vehicles, including conference presentations, articles, and marketing materials
11. Communicate regularly and effectively with various project partners

**As job vacancy announcements cannot be exhaustive, the Project Manager may be required to undertake other duties that are broadly in line with the above key duties. A minimum 2 year work commitment is required from the successful candidate.**

## **QUALIFICATIONS OF SUCCESSFUL CANDIDATE**

1. Minimum 2-3 years relevant professional experience in project management, management consulting experience strongly preferred
2. Masters or Doctorate degree in relevant field (e.g. MPH, MBA, MPA, MD, international development) or equivalent demonstrated professional experience
3. Prior management and/or consulting experience in international development preferred
4. Experience working with donor regulations, in particular with USAID funded programs
5. Experience in program monitoring, evaluation and reporting
6. Leadership, organizational and problem solving skills and excellent attention to detail
7. Strong analytical abilities, both quantitative and qualitative
8. Excellent oral and written communication skills, especially in the functional use of Excel, PowerPoint and Microsoft word
9. Solid relationship-building skills and cross-cultural sensitivity: ability to interface with external constituents from a variety of backgrounds
10. Good judgment and discretion to represent Touch Foundation in a highly professional manner, as well as respect for local culture.

**APPLICATION PROCESS:** Please submit a Cover Letter and Resume outlining your interest in the position to [touch\\_foundation\\_jobs@mckinsey.com](mailto:touch_foundation_jobs@mckinsey.com)

**Touch Foundation, Inc., is an equal opportunity employer (M/F/D/V).**